Annual Quality Assurance Report

(2015-2016)

Submitted by
Internal Quality Assurance Cell (IQAC)
Late Dattatraya Pusadkar Arts College, Nandgaon Peth, Dist. Amravati
Maharashtra

Submitted to
National Assessment
and
Accreditation Council (NAAC)
Bangalore

Late Dattatraya Pusadkar Arts College, Nandgaon Peth, Tq. Dist.Amravati.

The Annual Quality Assurance Report (AQAR) of the IQAC (2015-16)

Part – A

1. Details of the Institution

1.1 Name of the Institution

> Late Dattatraya Pusadkar Arts College,

1.2 Address Line 1

> Nandgaon Peth

Address Line 2

> Dist. Amravati

City/Town

> Nandgaon Peth

State

> Maharashtra

Pin Code

> 444901

Institution e-mail address

> ldpac164@sgbau.ac.in

Contact Nos.

> Institution: 0721-2710616/
> Principal: 0721-2550847

Name of the Head of the Institution:

> Dr. Vijay D. Darne

Tel. No. with STD Code:

> 0721-2710616

Mobile:

> 09420123346

Name of the IQAC Co-ordinator:

Dr. G. M. Tirmanwar

Mobile:

09422551216

IQAC e-mail address:

gmtirmanwar@gmail.com

1.3 NAAC Track ID *(For ex. MHCOGN 18879)*

MHCOGN 21864

1.4 NAAC Executive Committee No. & Date:
     (For Example EC/32/A&A/143 dated 3-5-2004.
     This EC no. is available in the right corner- bottom
     of your institution's Accreditation Certificate)

1.5 Website address:

http://www.dpacnandgaon.org

Web-link of the AQAR: **http://www.dpacnandgaon.org\IQAC\LDPAC-AQAR-2015-16.pdf**

Note: Kindly click on the Hyperlink- IQAC

 For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	-	-	-	-
2	2nd Cycle	-	-	-	-
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

01/04/2014

1.8 AQAR for the year *(for example 2010-11)*

2014-15

1**.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((***for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i. AQAR _____ _____ (DD/MM/YYYY)
  ii. AQAR_____ _____ (DD/MM/YYYY)
 iii. AQAR_____ _____ (DD/MM/YYYY)
 iv. AQAR_____ _____ (DD/MM/YYYY)

1.10 Institutional Status

University   State ☐   Central ☐   Deemed ☐   Private ☐

Affiliated College   Yes ☐   No ☐

Constituent College   Yes ☐   No ☐

Autonomous college of UGC Yes ☐   No ☐

Regulatory Agency approved Institution   Yes ☐   No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☐   Men ☐   Women ☐

                  Urban ☐   Rural ☐   Tribal ☐

Financial Status   Grant-in-aid ☐   UGC 2(f) ☐   UGC 12B ☐

             Grant-in-aid + Self Financing ☐   Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☐   Science ☐   Commerce ☐   Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ☐

Others (Specify) [   ]

1.12 Name of the Affiliating University *(for the Colleges)* | Sant Gadge Baba Amravati University, Amravati.

1.13 Special status conferred by Central/ State Government--

UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | No

University with Potential for Excellence | No   UGC-CPE | No

DST Star Scheme | No   UGC-CE | No

UGC-Special Assistance Programme | Nil   DST-FIST | No

UGC-Innovative PG programmes | Nil   Any other (*Specify*) | ------

UGC-COP Programmes | Nil

2. IQAC Composition and Activities

2.1 No. of Teachers | 07

2.2 No. of Administrative/Technical staff | 01

2.3 No. of students | --

2.4 No. of Management representatives | --

2.5 No. of Alumni | --

2. 6 No. of any other stakeholder and community representatives | 02

2.7 No. of Employers/ Industrialists | --

2.8 No. of other External Experts `--`

2.9 Total No. of members `10`

2.10 No. of IQAC meetings held `03`

2.11 No. of meetings with various stakeholders: No. `03` Faculty `03`

Non-Teaching Staff /Students `03` Alumni `00` Others `Nil`

2.12 Has IQAC received any funding from UGC during the year? Yes [ ] No [ ]

If yes, mention the amount `300000`

2.13 Seminars and Conferences (only quality related): Nil

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. `Nil` International `--` National `--` State `Nil` Institution Level `Nil`

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

Arranged seminars presentations of students and invited talks.
ICT tools are used.
Infrastructural and other support facilities developed.
Modilipi Training Programme

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
Teachers will be motivated to participate in conference and seminars to update their knowledge.	6 faculty members attended seminars/conferences held at various institutes. 01 faculty member attended short-term course. 13 research papers were published by faculty members in various journals as well as in conferences.
Students' participation in competitive events (Co-curricular, sports and cultural) at all levels including University Youth Festival will be encouraged, Workshops, seminars and guest lectures will be organized for students. Sports facilities will be further enhanced. To encourage more participation in NSS and other Extension activities.	01 student secured gold medal in university examination in the subject of History in B.A. Exam. 16 students represented the college at university level Youth Festival. 04 student was honoured with colour by SGBAU in sports activities. Women team of Kho-Kho won the S.G.B. Amravati University Inter-Collegiate Tournament. Women Athletics Team won the 2nd General Championship in S.G.B. Amravati University Inter-Collegiate Tournament. 27 students were felicitated for securing highest marks in various subjects at the college level. 12 activities were organized by the NSS unit of the college along with a special residential camp held at Karajgaon. 02 educational tour was arranged in the college.

2.15 Whether the AQAR was placed in statutory body   Yes   No ☐

Management (LMC) ☐   Syndicate ☐   Any other body ☐

Provide the details of the action taken

> The management went through the AQAR and expressed their satisfaction to see that the institution has been enhancing quality in all respect. The management also instructed the principal to pay special attention to areas of weaknesses.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph D	--	--	--	--
PG	--	--	--	--
UG	01	--	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	--
Others	--	--	--	--
Total	01	--	--	--

Interdisciplinary	-	-	-	-
Innovative	-		-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
   Nil

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	--
Trimester	--
Annual	01

1.3 Feedback from stakeholders*
   (On all aspects)

Alumni [--]   Parents [ ]   Employers [--]   Students [ ]

Mode of feedback   :   Online [ ]   Manual [ ]   Co-operating schools (for PEI) [ ]

(Note: Feedback Analysis Report for the Academic Year 2013-2014 is attached as Annexure-II)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NIL

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
9	07	01	00	01

2.2 No. of permanent faculty with Ph.D. | 07 |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	--	-	-	-	-	-	-	-	--

2.4 No. of Guest and Visiting faculty and Temporary faculty | 01 Temporary |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops / Conf.	--	06	--
Presented papers	--	09	--
Resource Persons	--	01	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Use of ICT in teaching learning process
Faculty and students are encouraged to use e-resources
INFLIBNET N-List introduced for e-journals Library

2.7 Total No. of actual teaching days during this academic year | 180 |

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

NIL

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

--	--	--

2.10 Average percentage of attendance of students

80 %

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG						
B.A.	59	--	14	7	2	42.37

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC sets broad objectives and plans at the beginning of the academic year which includes various activities to enhance quality in academic process. Twice in an academic year, review meetings of the faculty are conducted to discuss and evaluate the functioning in view to improve academic processes. The IQAC regularly observes the actual implementation of the strategies adopted and suggestions made in the perspective plan of the academic year.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	--
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	--
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	8	--	8	-
Technical Staff	--	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> 1. Encourage the faculty to submit the Major / Minor Research Projects to UGC

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	--	01	--
Outlay in Rs. Lakhs	105000/-	--	100000/-	--

3.4   Details on research publications

	International	National	Others
Peer Review Journals	5	4	-
Non-Peer Review Journals	-	--	-
e-Journals	-	-	-
Conference proceedings	--	5	--

3.5 Details on Impact factor of publications:

Range [1]   Average [-]   h-index [-]   Nos. in SCOPUS [-]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	-
Minor Projects	2 year	UGC/ WRO Pune	100000	--
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	--	-	-
Any other(Specify)	-	-	-	-
Total	-	-	100000	--

3.7 No. of books published   i) With ISBN No. [2]   Chapters in Edited Books [-]

ii) Without ISBN No. [1]

3.8 No. of University Departments receiving funds from

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges   Autonomy [ ]   CPE [ ]   DBT Star Scheme [ ]

INSPIRE [ ]   CE [ ]   Any Other (specify) [ ]

3.10 Revenue generated through consultancy [ ]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	--	--	--
Sponsoring agencies	-	-	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons [1]

3.13 No. of collaborations   International [ ]   National [ ]   Any other [--]

3.14 No. of linkages created during this year [2]

3.15 Total budget for research for current year in lakhs :

From funding agency [--]   From Management of University/College [-]

Total [--]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides [1]
and students registered under them [6]

3.19 No. of Ph.D. awarded by faculty from the Institution [--]

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [ ]   SRF [ ]   Project Fellows [ ]   Any other [ ]

3.21 No. of students Participated in NSS events:

University level [4]   State level [--]

National level [--]   International level [--]

3.22 No. of students participated in NCC events:

University level | -- | State level | -- |

National level | -- | International level | -- |

3.23 No. of Awards won in NSS:

University level | | State level | |

National level | | International level | |

3.24 No. of Awards won in NCC:

University level | | State level | |

National level | | International level | |

3.25 No. of Extension activities organized: 24

University forum | -- | College forum | 12 |

NCC | -- | NSS | 12 | Any other | -- |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Aids Awareness programme under Red Ribbon Club.

2. Modilip Training Programme

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1440 Sqmts.	-	-	1440 Sqmts
Class rooms	3	-	-	3
Laboratories	1	-	-	1
Seminar Halls	1	-	-	1
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	--	--	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	--	--	--	--
Others	--	--	--	--

4.2 Computerization of administration and library

> The office administration is computerized with an in house software SCHOLAR.
> The library is automated with e-granthalaya package.
> Membership of N-List Programme.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	5479	616089	333	58090	5812	674179
Reference Books	413	386051	1	1200	414	387251
e-Books	--	-	-	-	-	-
Journals	10	11540			10	11540
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	--
CD & Video	126	39677			126	39677
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	30	1	-	1	--	1	-	-
Added	--	-	-	-	-	-	-	-
Total	30	01	--	1	-	1	-	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> Training workshops for teachers and support staff to achieve computer proficiency. The institution organized e- literacy programs for the teaching and non-teaching staff.

4.6 Amount spent on maintenance in lakhs :

i) ICT 13980

ii) Campus Infrastructure and facilities --

iii) Equipments --

iv) Others --

Total : 13980

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC arranges timely meetings and takes initiatives regarding various reforms.
Various committees like Student Welfare, NSS, Competitive Examination cell support the students in participating and organising various activities.
Through Notice- board, Letter correspondence and Circulars.
College Website
During the informal interaction with the students in the college premises and staff Rooms.

5.2 Efforts made by the institution for tracking the progression

Through interaction with the Alumni.
Result analysis, performance in various activities.
During the visits to the houses of wards allotted under Tutor-Ward Cell.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
298	--	--	----

(b) No. of students outside the state

--

(c) No. of international students

No	%	
109	36.57	Men

No	%	
189	63.42	Women

Last Year(2014-2015)						This Year(2015-2016)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
32	80	6	180	---	298	32	77	03	191	----	301

Demand ratio : UG 1:1   Dropout % UG: 25%   PG: ---

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Arranging interactions with the Expert and academicians in the field.

Adequate number of competitive books made available.

No. of students beneficiaries   38

5.5 No. of students qualified in these examinations

NET   --   SET/SLET   --   GATE   --   CAT   --

IAS/IPS etc   --   State PSC   --   UPSC   --   Others   1

5.6 Details of student counselling and career guidance

Organized Guest lectures for career counselling.

Efforts by the faculty at departmental level.

No. of students benefitted   38

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	--

5.8 Details of gender sensitization programmes

Gender sensitization programs are conducted regularly by 'Stri Janmache Swagat Saptaha'.

Conducting awareness lectures for gender sensitization.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 96 | National level | -- | International level | -- |

No. of students participated in cultural events

State/ University level | 16 | National level | -- | International level | -- |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 01 | National level | -- | International level | -- |

Cultural: State/ University level | -- | National level | -- | International level | -- |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	---	----
Financial support from government	188	385234
Financial support from other sources		
Number of students who received International/ National recognitions	--	---

5.11   Student organised / initiatives

Fairs   : State/ University level | --- | National level | -- | International level | -- |

Exhibition: State/ University level | -- | National level | --- | International level | --- |

5.12   No. of social initiatives undertaken by the students | -- |

5.13 Major grievances of students (if any) redressed:
     No major grievances were reported whatever feedback received was in the form of suggestions.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To educate, groom and inspire the rural youths to be the nationalist citizens who would strive to be equipped with highest ethical, ideological, philosophical and intellectual honesty and integrity in their private, public and professional endeavours.

Mission: To strive to produce self reliant, promising and motivated citizens from rural area committed to contribute their worth in the endeavours of healthy Nation-Building by ensuring the sustenance and enhancement of quality culture of education in the institution.

6.2 Does the Institution has a management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The syllabus prescribed by Sant Gadge Baba Amravati University is followed by the college.

6.3.2 Teaching and Learning

The Annual Plan is prepared by the institution. Strategies for Teaching and Learning are adopted to bring in qualitative enhancement.
Establishment of the course plan for every subject well before the commencement of each academic year..
"Tutor-Ward System" is involved in the mentoring of students by the teachers.
Use of ICT Classroom.
Apart from teaching –learning, students motivated and guided to take part in co-curricular, cultural, extra-curricular and extension activities.

6.3.3 Examination and Evaluation

The Examination Committee conducts college examinations. The schedule of examination and Evaluation methods of college and University examinations are explained to the students. Continuous evaluation through unit tests, home assignments and terminal examinations is carried out throughout the academic session. Copies of the question paper sets of previous years are made available in the library. Model question papers are set for college examinations according to the University question paper pattern.

6.3.4 Research and Development

The faculty members are encouraged to gear up the research activity.

The faculty is encouraged to enhance professional competencies by attending refresher courses, orientation courses and short term courses.

It monitors the progress of research projects, papers published/presented by faculty members in journals and conferences.

6.3.5 Library, ICT and physical infrastructure / instrumentation

In order to bring smooth functioning of the library, Library Advisory Committee is formed.

It also acts upon the feedback received from the students.

Upgrading computer systems and software time to time.

The College has adequate infrastructural facilities to run academic programmes.

The greenery in the campus is maintained.

6.3.6 Human Resource Management

The performance of every staff member is regularly assessed through annual self-appraisal, feedback from students and parents.

Teachers are sent for Orientation and Refresher Courses.

Motivated to carry out research work for doctoral degree, to publish papers and to participate in conferences.

Workshops for Computer Literacy for the staff are arranged.

The institution encourages the faculty to become members in professional associations.

6.3.7 Faculty and Staff recruitment

Faculty and staff are recruited in accordance with the University and/or Government-approved procedures.

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

The Admission Committee ensures transparency in the admission process. The institution provides an annually updated college prospectus containing information regarding the courses available in the college and their intake capacities along with other information relating to the admission process. Students are admitted strictly according to University/State Government rules and on merit basis. The State Government has prescribed a stipulated quota for different sections of students viz., SC, ST, VJ / NT and OBC. This is taken into consideration during admissions.

6.4 Welfare schemes for

Teaching	Loans, Medical Allowance, LTC, GIS
Non teaching	Loans, Medical Allowance, LTC, GIS
Students	Freeships, Scholarships, EBC, PTC, STC, Meritorious Minority Students Scholarship

6.5 Total corpus fund generated | -- |

6.6 Whether annual financial audit has been done [ ] Yes [ ] No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Joint Director, HE	Yes	Principal & Academic Audit Committee
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days? NA

For UG Programmes   Yes ☐   No ☐

For PG Programmes   Yes ☐   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The institution is affiliated to Sant Gadge Baba University, Amravati and follows its rules and regulations regarding Examination Reforms.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

The Alumni Association holds meetings twice a year to collect relevant information regarding progression. It interacts with students to inspire and motivate them and provide career counseling.

6.12 Activities and support from the Parent – Teacher Association

The Parent-Teacher meetings is held once in a year or whenever necessary to solve problems regarding the student, to gain feedback, and to appraise the parent of the student's academic performance and for counselling. The Tutor-Ward System also ensures that the parents and teachers are in contact for the benefit of the ward.

6.13 Development programmes for support staff

Computer Literacy Programmes.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Tree Plantation in Campus
Rainwater Harvesting
Regular cleaning and maintenance of surroundings
Care and maintenance of trees in the campus.

Criterion – VII

7. <u>**Innovations and Best Practices**</u>

7.1 **Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.**

> The institution strengthened the activities of it's already established the Tutor-ward Cell by increasing the number of visits to the students' houses to enquire regarding overall progress of the wards allotted to the tutors. The system helps the institution to know the socio-cultural and educational background of the wards so as to device specific measures to deal with their problems.

7.2 **Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year**

> 01 student secured gold medal in university examination in the subject of History in B.A. Exam.
>
> 27 students were felicitated for securing marks in various subjects at the college level
>
> 04 student were honoured with colours by SGBAU in sports and cultural activities.
>
> Women team of Kho-Kho won the S.G.B. Amravati University Inter-Collegiate Tournament.
>
> Women Athletics Team won the 2nd General Championship in S.G.B. Amravati University Inter-Collegiate Tournament.
>
> 16 students represented the college at university level Youth Festival
>
> 13 research papers were published by the faculty members in various journals & conferences.
>
> 01 faculty member attended short-term course.

7.3 **Give two Best Practices of the institution** *(please see the format in the NAAC Self-study Manuals)*

> A Unique System of Mentoring – Tutor-Ward System
> Celebration of 'Stree Janmache Swagat'

(Note: Details of Best Practise(s) as per format have been attached – Annexure-III)

7.4 **Contribution to environmental awareness / protection**

> The students of the institution undertook tree-plantation program under the aegis of NSS.

7.5 Whether environmental audit was conducted?   Yes | Yes | No | |

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Nil

8. **Plans of institution for next year**

> Parents-Teachers Meet
> Under Tutor-ward system faculty visits to the houses of wards
> Remedial coaching for slow learners
> Programme would be under taken for gender equality under 'Stri Janmache Swagat Saptaha'.
> Organization of Games and sports competitions at college and University level by department of Physical Education.
> To encourage students' participation in curricular, co-curricular and extra-curricular, cultural and technical events.
> To encourage research activities and promotion of research publications.
> To encourage social outreach activities through NSS.
> Promoting more educational tours.

Dr. G. M. Tirmanwar   *Dr. V. D. Darne*

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

***
_____ \- _____

List of Annexure

1. **Annexure I: Academic Calendar of the year**
2. **Annexure II: Analysis of the Feedback**
3. **Annexure III: Two Best Practices of the Institution**

Academic Calendar (Session 2015-16)

1. Staff Council meeting and other committee meetings will be held after 12 p.m.
2. Co-curricular activities will be taken on every Saturday after 12.00 p.m.
3. Every teacher has to engage Power-Point presentation as much as possible.
4. NSS Regular Programmes will be held as per the schedule of NSS office of SGBAU.

Session starts from : 13 June 2015

Admission process begins : 15 June 2015

A) General address by the Principal : 1st week of August

B) Meetings of the Local Management Committee

   Meeting 1 : Last week of August

   Meeting 2 : 1st week of March

C) 1) Administrative staff meeting : Twice in a year

   2) Staff Council Meeting : Four in a year

   3) IQAC meeting : Three in a year

   4) UGC Planning Board Meeting : As per requirement

   5) NAAC meeting : As per requirement

D) Grievance Redressal Meeting : As per requirement

E) Inauguration of Departmental Board of Studies

   : 1st to 15th September 2014

F) Examination Schedule 2015-16

   First Unit Test : Last week of September -2015

   Second Unit Test : 1st week of January - 2015

   First Term Exam : Next day after Diwali Vaccation

   Second Term Exam : Last week of February-2016

G) NSS Special Camp : Next day after First Term Exam

H) API Score Assessment : 30 April -2016

I) Vacations and Public Holidays : As per academic calendar of

   SGBAU gazette 2015-16

Analysis of Feedback (2015-2016)

The feedback for the year 2014-15 was analysed and the observations have been stated below.

The continuous analysis of the teaching and learning process with the help of students' and parents' feedback facilitates the teachers and the college to improve the knowledge, skills and the quality of the education. The college periodically solicits feedback from students of all the courses and from the parents, regarding teachers, college and the office staff. Feedback based on seventeen broad factors, was taken for the year 2014-15 to acquaint with the opinion of the students regarding teachers, college campus, infrastructural facilities, college atmosphere, quality of teaching staff and the position of the college in the region.

1) Regarding the syllabus of each course:
   100% of the students were of the opinion that the syllabus of each course was adequate and challenging.
2) Background for benefiting from the course:
   86% of the students were of the opinion that the background for benefiting from the course was adequate.
3) Course easy or difficult?
   90% of the students were of the opinion that the course was easy and manageable.
4) Syllabus covered in class:
   93% students were of the opinion that 100% of the syllabus was covered in the class.
5) Students' opinion regarding Library material and facilities for the course:
   79% students were of the opinion that the library material and facilities for the course are adequate and more than adequate.
6) Extent of ability to get material for prescribed readings:
   84% students were of the opinion that they could get material for prescribed readings easily.
7) Teacher's preparation for the classes:
   100% students were of the opinion that the teacher was thoroughly prepared for the classes.
8) Teacher's ability to communicate:
   100% students were of the opinion that the teacher's ability to communicate was always effective.
9) Teacher's encouragement of student participation in class:
   100% students were of the opinion that the teachers encourage student participation in the class.

10) Method used by the teacher for above:

92% students expressed their views that teachers always encourage students to raise questions and get involved in discussion in class.

11) Teacher's helpfulness in advising:

86% students from all faculties were of the opinion that teachers are very helpful in advising them to generate interest in the subject.

12) Teacher's approach:

100% students said that the teacher's approach is always courteous.

13) Internal assessment:

94% students from all faculties were of the opinion that internal assessment was always fair.

14) Effect of Internal Assessment on course grade:

96% students from all faculties said that internal assessment is helpful for improvement.

15) Frequency of feedback on performance by teachers:

100% students were of the opinion that feedback on performance was provided regularly and with helpful comments.

16) Discussion of assignments with students:

93% students were of the opinion that assignments were discussed fully and 5% said that assignments were discussed partly.

17) Providing a course contributory lecture at the beginning:

85% students from all faculties confirmed that the course contributory lectures were provided at the beginning.

18) If you have other comments to offer on the course and suggestions for the teacher you may do (so in the space given below or on a separate sheet.)

No student comments.

From the above questionnaire, it could be seen that:

1. Teachers motivate students to participate in various curricular, co-curricular and extra-curricular activities.
2. Teachers help students coming from weaker sections of the society.
3. Students have understood the subject better due to the efforts of the teachers.
4. Teachers complete the syllabus prescribed for the academic year.
5. Teachers try to generate interest in students.
6. Teachers create new ideas and increase the creativity of students.
7. There is always interaction between students and teachers so that students can freely raise questions or doubts.

Best Practice – I

1) **Title of the practice :**

Tutor-Ward System

2) **Goals and Objectives :**

   i) To checkout point to point performance of the students.

   ii) To adhere a personal contact with a student.

   iii) To secure a detailed information about the students.

   iv) To look after about the problems coming in the way of seeking higher education.

   v) Initiative taken to overcome the problems.

3) **The Context :**

Holistic development of the students is brought about by imparting need-based knowledge, inculcating values and developing up-skills in order to produce ideal citizens. It is a prior mission of the institution.

Equity and transparency in the admission process leads to admitting number of students from divergent ends of the community. Students seeking admission come from very remote places of the rural community. It finds very difficult to checkout the overall performance of them since they are large in number. To point out the performance of a student in academic, social, cultural, intellectual basis. The principal allotted 30 students to each faculty and made 10 batches as a faculty-students ratio as 1:30. So each faculty has to look after to only 30 students and checkout the overall performance of only 30 students out of 300. So one faculty finds its quite easy to keep a special attention on his only 30 students. The faculty has to check out the students response to attendance, unit test and terminal examination, his performance in social, cultural activities.

4) **The practice :**

If a student fail in the attendance, a teacher may contact to his / her parent and inform his / her parent about his / her less attendance. This will help to maintain regular attendance of a student. Personal interaction with a students can be maintained. He / she may be counseled regarding, regular attendance, terminal exams, holidays. It leads to the overall performance of a student so that he should do his / her higher studies.

5) Evidence of Success :

In order to make child-parent relationship among faculty and student, the institute practiced tutor-ward system. Out of total strength, only 10% students are allotted to each faculty, so that one teacher adopts 30 students for their overall performance. A faculty may keep contact personally with his 30 students. The students give a good response to the system. It helps institution for a better attendance of the student. Students feel homely in the institution. He is well counseled so that he may express his problems, his hidden feeling which may stand on a hurdles in seeking his / her higher studies.

6) Problems Encountered and Resources Required :

Weak percentage of attendance is a main proglem encountered. The students come from economically backward classes of the society. Many students have to seek their daily earnings. They have to do jobs in nearby factories, in their fields and then come to the college. most of the students have not enough money to take their admission. The Government gives them scholarship but they fail to maintain their 75% attendance. The tutor-ward system aims to promote such students to take admission by paying his / her fee. The faculty may lend some money to his student ward. After seeking scholarship a student will repaid to the tutor.

7) Notes :

Tutor-ward system is a best practice should be run in the institution to overcome the academic, economical, social, and even emotional problems of the students, coming his higher studies.

Until the student cannot be counseled with all his problems, he may not secure his higher studies. He / she should be attended personally as our child in the institution. So the tutor ward system should be treated as best practice in Higher Education.

8. Contact Details:-

Name of the Principal: Dr. V. D. Darne
Name of the Institution: - Late Dattatraya Pusadkar Arts College,
City: - Nandgaon Peth, Dist. Amravati.   **Pin code:-**444901
Accredited Status:-
Work Phone:- 0721-2710616
Website :-www.dpacnandgaon.org   **Mobile :-**9420123346

Best Practice – II

1) **Title of the Practice :**

   Celebration of a Week *'Stri Janmache Swagat'* (Welcome to the Birth of Woman)

2) **Goal & Objectives :**

   i)   To cease female foeticide.

   ii)   To change the mindsets of the people of community.

   iii)   To aware the people about the importance of female education.

   iv)   To console that the sons and daughters are same.

   v)   To set a new perspective regarding prejudiced view about woman.

   vi)   To stop sexual harrashment of women at working places.

   vii)   To promote gender equality.

3) **The Context :**

   Female foeticide is a heart shaking evil practice in the society. It is committed not only illiterate and poor people but also well educated and well to do people of the society. In order to cease this from the society. The college has made a small attempt to celebrate a week *'Stri Janmache Swagat'* (Welcome to the birth of woman) during the period of Navratri.

   During a week the college organize a lecture series, essay competition, elocution competition and rallies through the society in favour of female. It is a challenging effort to change the mindsets of the people. They are not easily ready for prohibiting the practice. This is a life long process of implementation. The college always taking hard efforts for promoting gender equality. The institute has been awarded by State Govt. for the best practice which promote gender equality and the efforts taken by the college.

4) **The practice :**

   Gender discrimination, female foeticide, many blind and superstitious issues about the female are the shocking issues of our society. The institution of higher education should take initiative for implementing best practice in order to put a break to this discrimination.

   Thus the college decided to celebrate *'Stri Janmache Swagat'* week in order to case the female foeticide. During the week the college organizes such programmes that are adhere to female education. The programme during the week helps to buildup female nurtured atmosphere in the campus as well as in the society.

   To make lessen this discrimination and to stop female foeticide is a long

process. It is not easy to change the mindsets of people of the society which were prejudiced about the female. The college found it difficult to arrange rallies and provoke slogans about the practice in the society's backward area. The best efforts should be tried to perform this practice by the college.

5) **Evidence of success :**

The college performed the programme as a best practice for the very first year. The college has success fully implemented the programme. The college will run this programme continually to reach it goals at the large extend. The college is in the view of the total banish if the gender discrimination from the college neighborhood society may have a female healthy atmosphere.

The college found good result of implementation this programme as a best practice. The male student come forward in arranging the programme and put their ideas while performing the programme though it is based on female betterment.

6) **Problems Encountered and Resources Required :**

The evil response from the society is the main problem encountered while implementing the practice. From a very ancient period a women has been considering as a inferior to a man. She had been given subordinative status. The community is not easily ready to make equal this status. It is very life long situation is awaiting when man and women doing their work together without any prejudice view.

The programme run by the institution ensure the gender equality. The organization planning and the financial budget is made by the faculty. The college gives a moral and financial support to the budget with deficit if any. There is a good response to the organization of the programme. The institution will carry out it incessantly.

7) **Notes :**

Female foeticide is a hazardous instance in our community. It is heart shocking because it is committed not only by the illiterate and poor people but also educated and well to do people of the society. Unfortunately in our country women have to face numerous problems. Women will have to be provided with environment, education and equality. The Govt. has put in place legislation to protect women against domestic violence and from sexual harassment. The initiative should be taken to empower the women. It needs a fundamental change in our mindsets. We need a new social reform movement for gender equality and empowerment of women. We have to make a women economically empower, for the purpose women is not considered inferior, she

should be considered a best companion to man. To eliminate this discrimination and promote gender equality a social need. The institution of higher education should come forward and to organize programmes in favour of women and adhere gender equality.

8. Contact Details:-

Name of the Principal: Dr. V. D. Darne
Name of the Institution: - Late Dattatraya Pusadkar Arts College,
City: - Nandgaon Peth, Dist. Amravati.
Pin code:-444901
Accredited Status:-
Work Phone:- 0721-2710616
Website :-www.dpacnandgaon.org
Mobile :-9420123346