

Sant Gadge Baba Amravati University, Amravati.

PBAS Proforma

Session- 2021-2022

(PART A, PART B & PART C)

(For University Librarian / Deputy Librarian / Assistant Librarian and College Librarian.)

PART A: GENERAL INFORMATION

1. Name (in Block Letters) : VIKAS TUKARAMJI ADLOK
2. Father's/Husband's Name : Tukaramji Ganpatrao Adlok
3. Department : Library
4. Current Designation & Grade Pay : Librarian, Academic Level – 12
Pay Scale : 79800-211500
5. Date of last Promotion :13/07/2019
6. Address for correspondence (with Pin code) : Late Dattatraya Pusadkar Arts College,
Nandgaon Peth, Tq. Dist. Amravati - 444901
7. Permanent Address (with Pin code) : Godawari Deshmukh Market Line,
Gadge Nagar, Amravati.
- Telephone No. : 8149771303
- Email : avikas2001@gmail.com
8. Whether acquired any degrees or fresh academic qualifications during the year: Yes
Ph.D., 30th September, 2021

9. Academic Staff College Orientation / Refresher Course attended during the year:

Sr. No.	Name of the Course / Summer School	Place	Duration	Sponsoring Agency
1	Short Term Course - Value Based Education	HRDC- Aligarh Muslim University, Aligarh	04/08/2021 to 10/08/2021	UGC
2	Short Term Course - Research Methodology	HRDC - S.G.B. Amravati University, Amravati	23/05/2022 to 28/05/2022	UGC

Date: 30/04/2022



Signature of teacher

PART B: ACADEMIC PERFORMANCE INDICATORS

**CATEGORY: I
(LIBRARIAN)**

PROCUREMENT, ORGANIZATION, AND DELIVERY OF KNOWLEDGE AND INFORMATION THROUGH LIBRARY SERVICES

Regularity of attending library:

Sr. No.	Total No. of Working Days	No. of days attended	Work done	Percentage of attendance	Grading	Proof Document**
1	247	238	<ul style="list-style-type: none"> • Library Resource Organization • According to the syllabus of collection is developed. • Books recommended by teachers and students are also taken into consideration. • Apart from syllabus other personality development, literature, competitive examinations etc. for good reading habit is also developed. • According to the requirement books and budget purchase order is placed. • After receiving the order, the classification and data entry of books and other remaining processing with the help of subordinate staff was carried out. • Checking/ Stamping/ Labelling / pasting and other process is done on books. • Entered the data of the books in Accession register manually in printed form as well as existing database i.e. data entry in Library Management Software (e-Granthalaya). • Renewal of journals. • Daily newspapers keep on stand for users which is a routine work of the library. • Maintenance of reading materials • Proper cleaning is observed regularly. • Books needed books are identified at the time of circulation and book verification. Minor repair is fixed at the time of identification. • A set of all issues in a year of the journals are kept for binding. • Naphthalene balls are kept in each rack to prevent books from insects and germs. • Books verification. • Provision of library reader-services, literature retrieval services to researchers. • Assisted visiting teachers, students and external users to search the bibliographical details of the books and other documents through OPAC and Open Access service. • Taught the retrieval techniques to the users to increase the usage of e-resources. • Services Provided by the Library are • Circulation Service • Ex-Students Book Service • Reference Service 	96.35%	Good	Certificated by Principal


	<ul style="list-style-type: none"> • Newspaper Clipping • Open Access • OPAC • Old Question Paper Set • C.D – ROM/CD service • N-List • Provision of assistance to the teaching departments with the required inputs for preparing reports and related documents. • Provided required information to the teaching departments. Moreover, supplied required information to the administration section of the college to prepare the reports. • All the statistical information related to sections asked by the IQAC has been provided. Provided sectional information to the NAAC coordinator to prepare yearly NAAC report. • Information of the library is sent for publication in the annual Prospectus of the college every year. • A Library report is prepared annual for updating information. • Assistant towards updating institutional website • Complete website is updated by me. 			
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90% and above – Good; Below 90 % but 80 % and above – Satisfactory; Less than 80%- Not satisfactory
 **As per table under the document Annexure I (A)

Overall Grading (Category : I) :-	GOOD
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 Signature of Teacher

Verified and found correct:


Co-ordinator, IQAC
 Late Dattatraya Pusadkar Arts College
 Mandgaon Peth, Tq. Dist. Amravati.


(Dr. Vijay D. Darne)
 Signature of ~~PRINCIPAL~~ Principal
 Late Dattatraya Pusadkar Arts College
 Mandgaon Peth, Dist. Amravati.

Final Score approved by the Screening / Selection Committee:
 (For Category: I)

GOOD

Signature of Chairman
 Screening / Selection Committee

PART B: ACADEMIC PERFORMANCE INDICATORS

CATEGORY: II

INVOLVEMENT IN ADMINISTRATIVE, EXAMINATION, CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES.

II.a. Conduct of Seminar/ Workshops pertaining to Library:

Sr. No.	Name of Seminar/Workshop organized	Duration	Target Group	Grading	Proof Document**
1	Organized Institutional level seminar/ workshop on User Education and Library Orientation on 13/08/2020 on the occasion of Dr. S. R. Ranganathan Birth Anniversary	One Day	All College Students	Good	Certified by Principal
2	Organized On-line One Day University Level Seminar on "Automation of Library using e-Granthalaya" on 04-12-2021	One Day	University Region	Good	Certified by Principal
<p>Grading Criteria: Good – One National level seminar/ workshop and one State/ institution level workshop/Seminar Satisfactory- One National level seminar/ workshop or one State level seminar/ workshop and one institution level seminar/ workshop or four institution seminar / workshop; Unsatisfactory– Not falling in above two categories</p>					

II.b. Library Automation:

Sr. No.	Activity undertaken for Automation	Completed/Ongoing	Grading	Proof Document**
1	All the books has been automated with e-Granthalaya Software	100 % Completed	Good	Certified by Principal
2	Bar-coding	100 % Completed		
3	Library Security CCTV	100 % Completed		
<p>Grading Criteria: Good – 100% of physical books and journals in computerized database. Satisfactory– At least 99% of physical books and journals in computerized database. Unsatisfactory– Not falling under good or satisfactory. OR Good – 100% Catalogue database made up to date Satisfactory- 90% catalogue database made up to date Unsatisfactory- Catalogue database not up to mark (To be verified in random by the CAS Promotion Committee).</p>				

II.c. Checking inventory:

Sr. No.	Indicator/Activity	Nature of Work	Grading	Proof Document**
1	Checking inventory and missing books less than 0.5%	Complete Physical Verification of all books and information sources	Good	Certified by Principal
<p>Grading Criteria: Good : Checked inventory and missing book less than 0.5% Satisfactory- Checked inventory and missing book less than 1% Unsatisfactory- Did not check inventory Or Checked inventory and missing books 1% or more.</p>				

II.d. i. Digitization Work:

Sr. No.	Indicator/Activity	Nature of Work	Grading	Proof Document**
1	Create QR Code for Question Papers	QR Code created for Back Question Papers	Good	Certified by Principal
2	Create QR Code for New Arrival & Journals	QR Code created for New Arrival and Journals	Good	Certified by Principal

II.d. ii. Promotion of Library Networks:

Sr. No.	Indicator/Activity	Nature of Work	Grading	Proof Document**
1	N-List	Making available user name and password to library users and promote the use of N-List	Good	Certified by Principal

II.d. iii. Dissemination of information:

Sr. No.	Indicator/Activity	Nature of Work	Grading	Proof Document**
1	Provision of library reader services	1. Library with Open Access System for maximum utilization of documents. 2. Books are arranged according to subjects. 3. Online Public Access Catalogue is available. 4. Reading room facility. 5. Reprographic service facility. 6. Reference Service facility. 7. Broad Band Internet Service for online information searching.	Good	Certified by Principal
2	Provision of assistance to the departments of college	1. Campus Network using Wi-Fi Technology. 2. Library manual / profile providing details about library services, collection and facilities. 3. Maintaining Statistics of library for all departments and college.	Good	
3	Internet Broad Band Service	1. Searching of Online Information 2. Filling of Online Application form of various examinations. 3. E-mail service 4. Downloading of online books, articles and other documents. 5. Access to online Newspapers.	Good	Certified by Principal
4	Reprographic Facilities	1. Photocopy service	Good	Certified by Principal

II.d. iv. Administrative and Governance related activities:

Sr. No.	Name of Indicator/Activity	Nature of Work	Grading	Proof Document**
1	Co-ordinator NAAC	Co-ordinator	Good	Principals Certificate
2	Student Council Committee - Co-ordinator	Formation of Committee by Elections as per S.G.B.A.U. Notification	Good	Principals Certificate
3	Officer in charge SGBAU Winter & Summer Exam & College Internal Exam Committee	Conduct of Examination work.	Good	Principals Certificate
4	Games & Sports Committee - Asst. Co-ordinator	Promotion of Games & Sports	Good	Principals Certificate
5	College Magazine and Prospectus Committee - Co-ordinator	Publication of students literary work in College magazine "Gramjyoti" and Publication of College Prospectus	Good	Principals Certificate
6	Academic Calendar and Time Table Committee - Asst. Co-ordinator	Preparation of College Academic Calendar and Time Table	Good	Principals Certificate
7	Website Committee - Co-ordinator	Design and development of college website	Good	Principals Certificate
8	Purchasing Committee, Asst. Co-ordinator	Purchasing the equipments & other required material in college	Good	Principals Certificate
9	Secretary of Library Advisory Committee	Calling meetings and put the library related activities and work before the committee.	Good	Principals Certificate
10	Nodal officer AISHE, MHRD. Delhi and DHEMIS, High. Education Pune, Maharashtra.	Giving college information via online their website (AISHE+DHEMIS)	Good	Principal Certificate

II.d. v. Short term course:

Sr. No.	Name of Short term course organized	Duration	Target Group	Grading	Proof Document**
1	Nil	Nil	Nil	Nil	Nil

II d.vi. Research paper Published:

Sr. No.	Title with page nos.	Journal	ISSN/ISBN No.	Whether peer reviewed Impact Factor, if any	No. of co-authors	Whether you are the main author	Whether Referred/other Journal as notified by UGC#	Grading	Proof Document**
1	Necessity of Transformation of Conventional Library to Digital Library Page No. g427-g432	Journal of Emerging Technologies and Innovative Research	ISSN – 2349-5162	7.95	No	Yes	UGC Approved Peer Reviewed-Referred & Indexed Journal	Good	Hard Copy
2	Library 2.0 and Role of Librarian Page No. 183-187	International Journal of Research in Library Science	ISSN - 2455-104X	6.668	No	Yes	Peer Reviewed-Referred & Indexed Journal	Good	Hard Copy
3	Introduction to Computer Networking : A Practical Approach Page No. b691-b698	Journal of Emerging Technologies and Innovative Research	ISSN – 2349-5162	7.95	No	Yes	UGC Approved Peer Reviewed-Referred & Indexed Journal	Good	Hard Copy

Note: - Grading for II. d. I to vi shall be Good: Involved in any two activities; Satisfactory: At least one activity; Not Satisfactory: Not involved/ undertaken any of the activities.

Note:-

Overall Grading Criteria for category I and II

Good: Good in Item 1 and satisfactory/good in any other items.

Satisfactory: Satisfactory in Item 1 and satisfactory/ good in any other two items.

Not Satisfactory: If neither good nor satisfactory in overall grading.

**As per table under the document Annexure II (A)


Overall Grading (Category : II) :-	Good
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Signature of Teacher

Verified and found correct:



Co-ordinator, IQAC
Late Dattatraya Pusadkar Arts College
Nandgaon Peth, Tq. Dist. Amravati.


(Dr. Vijay D. Darne)
PRINCIPAL
Signature of V.C./Principal/H.O.D.
Late Dattatraya Pusadkar Arts College
Nandgaon Peth, Dist. Amravati.

Final Score approved by the Screening / Selection Committee:

(For Category II)

Good

Signature of Chairman
Screening / Selection Committee

PART B: ACADEMIC PERFORMANCE INDICATORS

CATEGORY: III RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

III A. Research Papers publication:

Sr. No.	Title with page nos.	Journal	ISSN / ISBN No.	Whether peer reviewed Impact Factor, if any	No. of co-authors	Whether you are the main author	Whether Referred/other Journal as notified by UGC#	Augment API Score	Proof Document**
1	Necessity of Transformation of Conventional Library to Digital Library Page No. g427-g432	Journal of Emerging Technologies and Innovative Research	ISSN - 2349-5162	7.95	No	Yes	UGC Approved Peer Reviewed-Referred & Indexed Journal	15	Hard Copy
2	Library 2.0 and Role of Librarian Page No. 183-187	International Journal of Research in Library Science	ISSN - 2455-104X	6.668	No	Yes	Peer Reviewed-Referred & Indexed Journal	15	Hard Copy
3	Introduction to Computer Networking : A Practical Approach Page No. b691-b698	Journal of Emerging Technologies and Innovative Research	ISSN - 2349-5162	7.95	No	Yes	UGC Approved Peer Reviewed-Referred & Indexed Journal	15	Hard Copy
Total								45	

III B. Publications other than journal articles (books, chapters in books):

Sr. No.	Title with page nos./Chapter with page nos.	Book Title, editor & Publisher	Publication International/ National/ Local	ISSN/ ISBN No.	Whether approved by University	No. of co-authors	Whether you are the main author	API Score	Proof Document**
1	Research Methodology in Library Science	T.M.C. Publication, Nagpur	National	ISBN 978-93-83664-23-8	No	Nil	Yes	10	Nil
TOTAL								10	

III C. CREATION OF ICT MEDIATED PEDAGOGY AND CONTENT AND DEVELOPMENT OF NEW AND INNOVATIVE COURSES AND CURRICULA

Sr. No.	Innovative Pedagogy/ New Curricula/ Courses/ MOOCs/ E-Content	Name of Activity	Authority Concern	Publisher	Course Credit/ Module	API Score	Proof Document**
1	Nil	Nil	Nil	Nil	Nil	0	Nil

III D.a RESEARCH GUIDANCE:

Sr. No.	Number Enrolled	Thesis Submitted	Degree awarded	API Score	Proof Document**
M. Phil	Nil	Nil	Nil	0	Nil
Ph. D.	Nil	Nil	Nil	0	Nil
P. G. Dissertation	Nil	Nil	Nil	0	Nil

III D.b RESEARCH PROJECTS COMPLETED:

III D. b (i). Sponsored Projects:

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	Policy Document Generated	API Score	Proof Document**
1	Nil	Nil	Nil	Nil	Nil	0	Nil

III D.b (ii). Consultancy Projects:

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	Policy Document Generated	API Score	Proof Document**
1	Nil	Nil	Nil	Nil	Nil	0	Nil

III D.c ONGOING RESEARCH PROJECTS:

III D.c (i). Sponsored Projects:

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	API Score	Proof Document**
1	Nil	Nil	Nil	Nil	0	Nil

III D. c (ii). Consultancy Projects:

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	API Score	Proof Document**
1	Nil	Nil	Nil	Nil	0	Nil

III E.a Patents Awards:

Sr. No.	Title of Patents	Award conferring Organization	National/ International	Patent Number	API Score	Proof Document**
1	Nil	Nil	Nil	Nil	0	Nil

III E. b Policy Document:

Sr. No.	Title of Document	Policy Document Submitted to	International/ National/ State Government/ Central Government	Publisher	API Score	Proof Document**
1	Nil	Nil	Nil	Nil	0	Nil

III E. c. Fellowships and Awards:

Sr. No.	Fellowship/ Award	Award conferring Organization	Event Organized by	Whether international/ national/ state/ regional/ college or university level	API Score	Proof Document**
1	Nil	Nil	Nil	Nil	0	Nil

III F. Invited lectures / Paper delivered in conferences / seminars:

Sr. No.	Invited Talk/ Paper presented	Title of Conference / Seminar	Event Organized by	Whether International (Abroad)/ International (Within Country) National/ State/ Regional/ College or University level	API Score	Proof Document**
1	Brain Exercise by Reading in Covid-19 Pandemic	International Interdisciplinary E-conference on "Role of Physical Activities, Health and Fitness in Today's Crises"	Mahatma Jyotiba Fule Mahavidyalaya, Amravati, Late Dattatraya Pusadkar Arts College, Nandgaon Peth, Amravati & Narayanrao Rana Mv, Badnera, Amravati	International	05	Certificate
Total					05	

Note: Paper presented if part of edited book or proceeding then it can be claimed only once.

- ❖ For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- ❖ *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned

**As per table under the document Annexure III (A)

Total Score (Category : III) :-	60
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Signature of Teacher



Verified and found correct:

Co-ordinator, IQAC
Late Dattatraya Pusadkar Arts College
Nandgaon Peth, Tq. Dist. Amravati


(Dr. Vijay D. Darne)

PRINCIPAL
Late Dattatraya Pusadkar Arts College
Nandgaon Peth, Dist. Amravati

Final Score approved by the Screening / Selection Committee:
(For Category: III)

60

Signature of Chairman
Screening / Selection Committee

IV. SUMMARY OF GRADES/ API SCORES

Category	Criteria	Last Academic	GRADES / API	Annual API Score for Category III Only
I	Assessment Criterion for Teaching, Learning and Evaluation Related Activities	--	Good	----
II	Involvement in Administrative, Examination, Co-curricular, Extension and Professional Development Related Activities	--	Good	----
III	Research and Academic Contribution	--	60	60



Signature of Teacher

Verified and found correct:



Co-ordinator, IQAC
Late Dattatraya Pusadkar Arts College
Nandgaon Peth, Tq. Dist. Amravati.



(Dr. Vijay D. Darne)
PRINCIPAL

Late Dattatraya Pusadkar Arts College
Nandgaon Peth, Dist. Amravati.

Signature of V.C. / Principal / H.O.D.

Signature of Chairman
Screening / Selection Committee

PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.


Sr. No.	Details (Mention Year, value etc. where relevant)
1	
2	
3	
4	
5	

*Annexure-IV

- LIST OF ENCLOSURES: *(Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)*
1. Proof of Co-curricular activities in the form of letter/ Certificate /other document certified by Principal
 2. Proof of Extension activities in the form of letter/ Certificate/other document certified by Principal
 3. Administrative committees certified by Principal.
 4. Nodal officer Certificate.
 5. Brochure of Seminar / Workshops Conducted by Library

I certify that the information provided is correct as per records available with the University/ College and/or documents enclosed along with the duly filled PBAS proforma.

.....
Signature of the faculty with
Designation, Place & Date


(Dr. Vijay D. Darne)
Signature of V.C./School
PRINCIPAL
Chairperson / Principal / HOD
Late Dattatraya Pusadkar Arts College
Nandgaon Peth, Dist. Amravati.

N: B: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information filed with the IQAC.

Name : Vikas Tukarmji Adlok

Designation : Librarian

Assessment Year: 2021-22

EVALUATION BY THE HEAD OF THE DEPARTMENT OR PRINCIPAL.

a) State whether the facts stated above are correct, if not, state the correct facts.

Yes, Facts stated above are correct

b) Do you agree with the Performance based appraisal done by the teacher?
if not, give reasons why you do not agree.

I agree.

D) Verification & Evaluation in respects of Grades/ API.

Item	Correct	Exaggerated	Excellent	Very Good	Average
Category I			✓		
Category II			✓		
Category III			✓		

II) A) General Intelligence : Excellent

B) Capacity to get work in
Respect of research & teaching : Excellent

C) Technical Ability : Excellent

D) Administrative ability including
Judgment initiative and drive
(if applicable) : Excellent

E) Integrity and Character : Good

F) Whether powers delegated are
Fully utilized. : Yes

G) General Assessment : A+ Outstanding

(* A+ = Outstanding, A = Very Good, B+ = Positively Good, B = Good, C+ = Satisfactory, C = Not Satisfactory (* Strike out which is not applicable.)

Date: 30/04/2022

Signature of Reporting Officer
(Dr. Vijay D. Darne)

PRINCIPAL

Late Datatraya Pusadkar Arts College
Nandgaon Peth, Dist. Amravati.

Sant Gadge Baba Amravati University, Amravati
Academic Performance Indicators (APIs) based Performance Based Appraisal System
(PBAS) for Appointments and Promotions under Career Advancement Scheme (CAS)
of University/College Teachers.

(For Teachers other than Physical Education Persons, Librarians and teachers of Music and Performing Arts)

As per 7th pay UGC regulation 18th July, 2018, Govt. of Maharashtra Resolution 8th March, 2019 and S.G.B. Amravati University, Amravati Gazette (Extra-Ordinary) No. : 17/2019 Dated: 15/7/2019

ACADEMIC LEVEL 13A (ASSOCIATE PROFESSOR) TO 14
(PROFESSOR)

Session: 2021 -2022
(PART A, PART B & PART C)

PART A: GENERAL INFORMATION

1. Name (in Block Letters) : DR.SUNITA SHRIKRUSHNA BALAPURE
2. Husband's Name : SHRIKRUSHNA NARHARI BALAPURE
3. Department : Home Economics
4. Current Designation & Grade : Professor & Academic Level -14: 144200-
Pay : 218200
5. Date of last Promotion : 12/10/2020
6. Address for correspondence (with Pin code) : Department of Home Economics, Late
Dattatraya Pusadkar Arts College,
Nandgaon Peth, Tq/Dist-Amravati 444901
7. Permanent Address (with Pin code) : Sarthak Layout, Christ Colony, Camp,
Amravati- 444602
Telephone No. : 9422835706
Email : sunitabalapure222@gmail.com
8. Whether acquired any degrees or fresh academic qualifications during the year: Nil
9. Academic Staff College Orientation / Refresher Course attended during the year : - Yes

r. No.	Name of the Course / Summer School	Place	Duration	Sponsoring Agency
1	----	----	----	----

Date: 31/5/2022

Signature of Teacher:


Dr. Sunita S. Balapure

PART B: ACADEMIC PERFORMANCE INDICATORS
CATEGORY: I
TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES


I. Direct Teaching (Lectures/ Practicals/ Tutorials/ Field Work / Project Supervision taken should be based on verifiable records.).

Sr. No.	Course/Paper	Level	Mode of teaching*	Hours allotted per week	Hours Engaged	Percentage of lectures engaged/ conducted	Grading	Proof Document *
Odd Semester								
1.	B. A. I Sem I Home Economics	UG	L p	L- 5 P-4	4Hrs 3.30 Hrs	91 %	Good	Time Table
2.	B.A. II, Sem. III Home Economics	UG	L p	L- 5 P-6	4Hrs 4.8 Hrs	92 %	Good	Time Table
3	B.A. III, Sem. V Home Economics	UG	L p	L- 5 P- 4	4Hrs 3.20 Hrs	91 %	Good	Time Table
Even Semester								
3	B. A. I, Sem. II Home Economics	UG	L p	L-5 P-4	4Hrs 3.30 Hrs	93%	Good	Time Table
4	B.A. II, Sem. IV Home Economics	UG	L p	L- 5 P-6	4Hrs 4. 8 Hrs	92 %	Good	Time Table
6	B.A. III, Sem. VI Home Economics	UG	L p	L- 5 P-4	4Hrs 3.20 Hrs	90 %	Good	Time Table

* Lecture (L), Tutorial (T), Practical (P), Field Work (FW), Project Supervision (PrS)
 Grading Criterion:- 80% and above – Good; Below 80% but 70% and above- Satisfactory;
 Less than 70%- Not satisfactory.

**As per table under the document Annexure I (A)

Overall Grading (Category : I) :-	Good
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 Signature of Principal
(Dr. Vijay D. Darne)

PRINCIPAL

Late **Dattatraya Pusadkar Arts College**
 West **Good Road, Datta Acre**

Signature of Teacher

Dr. Sunita S. Balapure

Final Score approved by the Screening / Selection Committee: (For Category: I)	Good
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Signature of Chairman
 Screening / Selection Commi

PART B: ACADEMIC PERFORMANCE INDICATORS

CATEGORY: II

INVOLVEMENT IN ADMINISTRATIVE, EXAMINATION, CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES.

II i. Administrative Responsibility.

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.	Head, Department of Home Economics	Administration of Department	Good	Principal's Certificate
2.	Coordinator, IQAC	IQAC Related Work	Good	Certificate
3.	College Admission Committee	Counseling of Student for Admission to B.A -I	Good	Certificate
4.	Member of College Grievance Committee	Grievance Committee	Good	Certificate
5.	Member of Studies in Home Economics	BOS Related Work	Good	Certificate

II ii. Contribution to corporate life through committees and duties assigned by the authority.

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.	Member of Study Tour Committee	Organize the educational tour every year for the students	Good	Certificate
2.	Member Admission Committee	Admission of the entry level students	Good	Certificate

II iii. Examination Work:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.	In charge, College Internal Examination	Conduct the exam at college and observe its smooth functioning	Good	Certificate
2.	Paper – Setting (Moderation)	Set the papers of the given subjects in college and University exam	Good	Certificate
3.	Paper – Setting /Evaluation	Set and evaluate the papers of College Exam	Good	Certificate
4.	Paper Valuation at SGBAU	Evaluation of Answer Books	Good	Certificate
5.	Invigilation To University Exam	Invigilation	Good	Certificate

II iv. Discipline related co-curricular activities:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.	Organized Students' Seminars	Seminar	Good	Certificate
2.	Arranged Educational Tours	Study Tour	Good	Photos
3.	Career Counseling to UG Students	Career Counseling	Good	Certificate
4.	Student Council Comitee	Councilling Session	Good	Certificate

II v. Other co-curricular activities:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.	In charge, Home Economics Study circle	Formation of subject study forum and conduct programs throughout academic year	Good	Certificate
2.	Incharge Excursions Tour (Subject Wise)	Take Students For an Excursions Tour	Good	Certificate

II vi. Extension and dissemination activities:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.	Treep Plantation Organization	Member Organizing	Good	

II vii. Institutional Governance:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.	Women Empowerment Committee	Meeting And Guest . Lecture	Good	Certificate
2.	Anti-Ranging Committee	Member	Good	Certificate
3.	NSS Ladies Programe Officer	NSS Programe	Good	

II viii. Conduct of Lectures:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.	Lectures	Conduct lectures of classes assigned	Good	Certificate
2.	Viva-Voce Examination	Frame batches and conduct Viva-Voce exams at the end of the semester	Good	Certificate

II ix. Participatory and Innovative Learning:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.	Use of LCD Projector	PPT presentation on important subject topics	Good	Certificate
2.	Group Discussion	Discussion on Important Topics	Good	Certificate

II x. Evidence of actively involved in guiding Ph.D. students:

Sr. No.	No. of Ph.D. Students Registered	No. of Ph.D. Students submitted Thesis	No of Students Awarded Ph.D. Degree	Grading	Proof Document**
1.	01	--	--	Good	--

II xi. Conduct of Research Projects: Nil

Sr. No.	Title of Project	Major/ Minor	Period of Award	Amount Approved	Name of Funding Agency	Grading	Proof Document**


II xii. Research paper Published:


Sr. No	Title with page nos.	Journal	ISSN / ISBN No.	Whether peer reviewed Impact Factor, if any	No. of co-authors	Whether you are the main author	Whether Refereed / other Journal as notified by the UGC#	Grading	Proof Document**
1.	Innovative Methods of teaching Strategies Page No. 108-109	Journal of Research and Development A Multidisciplinary International Level Referred Journal Sept. 2021 V-12 Issue-5	2230-95-78	Peer Reviewed 7.265	--	Yes	Yes	Good	Photo copy
2.	Protein Energy Malnutrition Page-371-373	International Journal of Science Research in Science and Technology Sept-Oct-2021 V-9 Issue-3	2395-662X	Peer Reviewed Open Access Journal	--	Yes	Yes	Good	Photo copy
3.	Importance of Balanced Diet and Proper Exercise for this Students Page 138-139	Research NEBULA An International Refereed, Peer reviewed and Index Quarterly Journal in Arts, Commerce, Education and Social Sciences	2277-8071	Peer Reviewed 7.399	----	Yes	Yes	Good	Photo copy

Grading Criteria: - Good - Involved in at least 3 Activities; Satisfactory- 1-2 activities and Not-satisfactory - Not involved/ undertaken any of the activities.

**As per table under the document Annexure II (A)

Overall Grading (Category : I) :-	Good
-------------------------------------	------


(Dr. Sunita S. Balapure)
Signature of Teacher


Signature of Principal
(Dr. Vijay D. Darne)

PRINCIPAL

Late Dattatraya Pusadkar Arts College
Wandgaon Peth, Dist. Amravati.

Verified and found correct:

Final Score approved by the Screening / Selection Committee:
(For Category: II)

Signature of Chairman
Screening / Selection Committee

PART B : ACADEMIC PERFORMANCE INDICATORS

CATEGORY: III

RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

III A. Published Papers in Journals.

Sr. No.	Title with page nos.	Journal	ISSN / ISBN No.	Whether peer Reviewed. Impact Factor, If any	No. of Co-authors	Whether you are the main author	API Score	Proof Document **
1.	Innovative Methods of teaching Strategies Page No. 108-109	Journal of Reusearch and Development A Multidisciplinary International Level Refereed Journal Sept. 2021 V-12 Issue-5	2230-95-78	Peer Reviewed 7.265	--	Yes	15	Attach Photo copy
2.	Protein Energy Malnutrition Page-371-373	International Journal of Science Research in Science and Technology Sept-Oct-2021 V-9 Issue-3	2395-662X	Peer Reviewed Open Access Journal	--	Yes	15	Attach photo copy
3.	Importance of Balanced Diet and Proper Exercise for this Students Page 138-139	Research NEBULA An International Refereed, Peer reviewed and Index Quarterly Journal in Arts, Commerce, Education and Social Sciences	2277-8071	Peer Reviewed 7.399	--	Yes	15	Attach photo copy

III B.a. Publications other than journal articles (books, chapters in books):

Sr. No.	Title with page nos./ Chapter with page no.	Book Title, editor & publisher	Publication International/ National/ Local	ISSN/ ISBN No.	Whether approved by University	No. of co-authors	Whether you are the main author	API Score	Proof Document**
1	स्तनपान अद्यस्तेतील मातेसाठी अहार आयोजन पेज. १५-२०	मानवी विकासाला अद्यस्तेनुसार दैनंदिन जीवनात आहारशास्त्राचे महत्त्व Editors- Prof. P. B. Bhamburkar Lalu Publication April-2022	International	978-1-4357-7554-1	----	----	Yes	5	Cover page Photo copy
Total								5	

III B.b. Publications in the form of Cassettes/CDs/DVDs, Tracks Published/ Recorded:

Sr. No.	Cassettes/CDs/ DVDs, Tracks published/ Recorded	Company	Publication International/ National/ Local	Whether approved by University	No. of artists	Whether you are the main artist	API Score	Proof Document*
Total								

III B.c. Publications in the form of individual Cassettes/CDs/DVDs, Tracks published/ Recorded:

Sr. No.	Cassettes/CDs/ DVDs, Tracks published/ Recorded	Company	Publication International/ National/ Local	Whether approved by University	API Score	Proof Document**
Total						

III C. CREATION OF ICT MEDIATED PEDAGOGY AND CONTENT AND DEVELOPMENT OF NEW AND INNOVATIVE COURSES AND CURRICULA

Sr. No.	Innovative Pedagogy/ New Curricula/ Courses/ MOOCs/ E Content	Name of Activity	Authority Concern	Publisher	Course Credit/ Module	API Score	Proof Document**
1							
Total							

III D.a RESEARCH GUIDANCE:

Sr. No.	Number Enrolled	Thesis Submitted	Degree awarded	API Score	Proof Document**
M. Phil.					
Ph. D.	02	--	---	--	Submission Letter
P.G. Dissertation					
Total				--	

III D. b RESEARCH PROJECTS COMPLETED:**III D. b (i). Sponsored Projects:**

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	Policy Document Generated	API Score	Proof Document **
1							
Total							

III D.b (ii). Consultancy Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	Policy Document Generated	API Score	Proof Document **
1							
Total							

III D.c ONGOING RESEARCH PROJECTS:**III D.c (i). Sponsored Projects:**

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document **
1						
Total						

III D. c (ii). Consultancy Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document **
1						
Total						

III E.a Patents Awards:

Sr. No.	Title of Patents	Award conferring Organization	National/ International	Patent Number	API Score	Proof Document**
1	Nil					
2						
Total						

Sr. No.	Title of Document	Policy Document Submitted to	International/ National/ State Government/ Central Government	Publisher	API Score	Proof Document**
1	Nil					
Total						


III E. c. Fellowships and Awards:


Sr. No.	Fellowship/ Award	Award conferring Organization	Event Organized by	Whether international / national / state / regional / college or university level	API Score	Proof Document**
1						
Total						

III F. Invited lectures / Paper delivered in conferences / seminars:

Sr. No.	Invited Talk/ Paper presented	Title of Conference / Seminar	Event Organized by	Whether International (Abroad) / International (Within Country) National / State / Regional / College or University level	API Score	Proof Document**
1						
Total						

Total Score (Category : III) :-	50
--	-----------


(Dr. Sunita S. Balapure)
Signature of Teacher


Signature of Principal
(Dr. Vijay D. Darne)
PRINCIPAL

Verified and found correct:

Final Score approved by the Screening / Selection Committee
(For Category: III)

Dr. D. S. Pusadkar Arts College
Nandgaon Peth, Dist. Amravati.

Signature of Chairman
Screening / Selection Committee

IV. SUMMARY OF GRADES/ API SCORES

Category	Criteria	Last Academic.	GRADES / API	Annual API Score for Category-III Only
1	Assessment Criterion for Teaching, Learning and Evaluation Related Activities		Good	
2	Involvement in Administrative, Examination, Co-curricular, Extension and Professional Development Related Activities		Good	
3	Research and Academic Contribution			50

Total Score (Category : III) :-	50
-----------------------------------	----



(Dr. Sunita S. Balapure)
Signature of Teacher



Signature of Principal
(Dr. Vijay D. Darne)
PRINCIPAL
Late Dattatraya Pusadkar Arts College
Nandgaon Peth, Dist. Amravati.

Verified and found correct:

Signature of Chairman
Screening / Selection Committee

(Dr. Vijay D. Darne)
PRINCIPAL
Late Dattatraya Pusadkar Arts College
Nandgaon Peth, Dist. Amravati.

PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

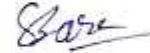
Sr.No.	Details (Mention Year, value etc. where relevant)
1.	
2.	
3.	
4.	

*Annexure-IV

LIST OF ENCLOSURES: (Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)

1. Certificates of all committees
2. Photocopies of Research Papers Published in Journals
3. Photocopies of Paper Presented in Seminar / Conference
4. Certificates of Examination work

I certify that the information provided is correct as per records available with the University / College and / or documents enclosed along with the duly filled PBAS proforma.



Signature of the faculty with
Designation, Place & Date



Signature of V.C./ School
Chairperson/Principal/HOD
(Dr. Vijay D. Darne)
PRINCIPAL
Late Dattatraya Pusadkar Arts Collage
Nandgaon Peth, Dist. Amravati.

N:B: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information filed with the IQAC.

Name: Dr. P. D. More

Designation: IQAC-Coordinator

Assessment Year: 2021-22

Late Dattatraya Pusadkar Arts College,
Nandgaon Peth, Tq. Dist. Amravati

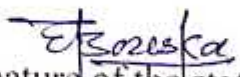
ANNUAL PERFORMANCE ASSESSMENT REPORT
(NON-TEACHING STAFF)

PART - A - TO BE FILLED BY THE STAFF MEMBER

Assessment for the Year : 2021-22

1.	Name	Dnyaneshwar. m. Baraskar
2.	Designation	Senior Clerk
3.	Date of Joining the Post	30/07/1997
4.	Pay Band Rs.	9300 - 34800
5.	Grade Pay	4200
6.	Department / Section	Offices
7.	Date of Birth	10/08/2026
8.	Qualifications	B.A.
9.	Address	AT. Post. Nandgaon Peth, Tal Dist. Amravati
10.	Mother Tongue	Marathi
11.	Any other information	

Date :


Signature of the staff member

PART - B - TO BE FILLED BY THE AUTHORITY

Year of Assessment : 2021-22

1.	Name	Dnyaneshwar . M . Barasgar
2.	Designation	Senior Clerk
3.	Date of Appointment	30/07/1997
4.	Pay Band	9300 - 34800
5.	Grade Pay	4200
6.	Department	office

Category	Outstanding	Excellent	Very Good	Good	Satisfactory	Marginal	Poor
1. Professional Competence							
1.1 Knowledge of rules, regulation and procedure		✓					
1.2 Ability to organize work and carry it out			✓				
1.3 Ability and willingness to take up additional load in time of exigencies			✓				
1.4 Creativity and innovation			✓				
1.5 Ability to learn new duties			✓				
1.6 Capacity to supervise		✓					
2. Performance							
2.1 Maintenance of Files / Records		✓					
2.2 Accuracy & Speed of work		✓					
2.3 Neatness & tidiness of work			✓				
2.4 Completion of work on schedule		✓					
2.5 Diligence and sense of responsibility		✓					

Category	Outstanding	Excellent	Very Good	Good	Satisfactory	Marginal	Poor
3. Personal Characteristics							
3.1 Attendance							
3.2 Punctuality		✓					
3.3 Discipline		✓					
3.4 Interaction with colleagues			✓				
3.5 Integrity and behavior			✓				
3.6 Planning and Organization		✓					

1. Overall Evaluation :						
Outstanding	Excellent	Very Good	Good	Satisfactory	Marginal	Poor
	✓					

2. Any outstanding contribution made by the employee :

Ability to do all type of work related to the job.

3. Special remarks if any by the signing authority

Punctual and responsible about duty.

Date :



PRINCIPAL

Late Dattatraya Pusadkar Arts College
Nandgaon Peth, Dist. Amravati.



Late Dattatraya Pusadkar Arts College,
Nandgaon Peth, Tq. Dist. Amravati

ANNUAL PERFORMANCE ASSESSMENT REPORT

(NON-TEACHING STAFF)

PART - A - TO BE FILLED BY THE STAFF MEMBER

Assessment for the Year : 2021-22

1.	Name	Dilip Bajirao parwe
2.	Designation	peon
3.	Date of Joining the Post	30-08-1997
4.	Pay Band Rs.	5200 - 20200
5.	Grade Pay	1600
6.	Department / Section	office
7.	Date of Birth	01-07-1977
8.	Qualifications	OFFICE B.A. M.A. appeared
9.	Address	At-post. Mahuli Jahagir Tq. Dist. Amravati pin-code - 444901
10.	Mother Tongue	Marathi
11.	Any other information	MSCIT

Date :

Bajirao
Signature of the staff member

PART - B - TO BE FILLED BY THE AUTHORITY

Year of Assessment : 2021-2022

1.	Name	Dilip Bajirao parwe
2.	Designation	peon
3.	Date of Appointment	30-08-1997
4.	Pay Band	5200-20200
5.	Grade Pay	1600
6.	Department	office

Category	Outstanding	Excellent	Very Good	Good	Satisfactory	Marginal	Poor
1. Professional Competence							
1.1 Knowledge of rules, regulation and procedure			✓				
1.2 Ability to organize work and carry it out		✓					
1.3 Ability and willingness to take up additional load in time of exigencies		✓					
1.4 Creativity and innovation			✓				
1.5 Ability to learn new duties		✓					
1.6 Capacity to supervise			✓				
2. Performance							
2.1 Maintenance of Files / Records		✓					
2.2 Accuracy & Speed of work			✓				
2.3 Neatness & tidiness of work			✓				
2.4 Completion of work on schedule		✓					
2.5 Diligence and sense of responsibility		✓					

Category	Outstanding	Excellent	Very Good	Good	Satisfactory	Marginal	Poor
3. Personal Characteristics							
3.1 Attendance		✓					
3.2 Punctuality		✓					
3.3 Discipline							
3.4 Interaction with colleagues			✓				
3.5 Integrity and behavior		✓					
3.6 Planning and Organization		✓					

1. Overall Evaluation :						
Outstanding	Excellent	Very Good	Good	Satisfactory	Marginal	Poor
	✓					

2. Any outstanding contribution made by the employee :

Ready to take responsibility of work.

3. Special remarks if any by the signing authority

Beside the work, to complete knowledge of computization, ICT work and post graduate studies.

Date :



(Signature)
PRINCIPAL
 Late Dattatraya Pusadkar Arts College
 Nandgaon Peth, Dist. Amravati.